

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

October 29, 2019

CALL TO ORDER

The meeting was held Tuesday, October 29, 2019 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Andy Bacidore called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present:

Doug Bernabei, Jason Curran, John Duncan, Brian Fisher, Jeff Grove, Scott Harl, Joe Hogan, Jeff King, Jim Knoblauch, Ron Popurella, Dominic Rivara, Rob Uranich, Vice Chairman Greg Kellen and Chairman Andy Bacidore. Absent: David Boelk (Hunt), Dennis Rutishauser

Non-Voting Members Present: City of Spring Valley, Utica Community Fire Protection District

MINUTES

Chairman Bacidore presented the minutes of the IVRD meeting of September 24, 2019. Doug Bernabei made a motion that the minutes be received and placed on file. Jim Knoblauch seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

Jim Feyerherm from Starved Rock Communications reported Earlville elected not to keep the equipment that had been installed and it has been removed. Communications with Earlville are working well so far.

COMMUNICATIONS

None

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Ron Popurella reported TC's will receive additional training on mutual aid paging.

LAW ENFORCEMENT OPERATIONS COMMITTEE

Doug Bernabei reported PSAP Manager Fisher presented various operational items and requests from TC's for law enforcement which were relayed back to officers. TC's will begin attending quarterly Law Enforcement and Fire Committee meetings.

Doug Bernabei provided an update of the October 2nd committee meeting and reported the majority consensus of the Law Enforcement Operations Committee do not want to move to a new CAD system due to costs. He noted the majority consensus of Law Enforcement Committee is ok with the current CAD system, but the Fire/EMS Operations Committee may have a different opinion. Ron Popurella stated issues with prompting mutual aid. Doug Bernabei stated it has been built into the CAD for months. Ron Popurella stated the Fire Committee believes the CAD system could be better and there have been issues with the CAD programmer not working on the Fire/EMS requests. Doug Bernabei reported PSAP Manager Fisher has been actively reviewing and training TC's on Fire/EMS functions. Chairman Bacidore stated it is a police CAD and fire needs to teach the programmer about fire/EMS needs. He asked board members if they would be able to look at other options. Doug Bernabei stated the majority consensus of Law Enforcement Committee is willing to look at a new CAD if the board is willing to spend the money. Jeff Grove asked that everyone try to be open to alternatives, and maybe set a dollar limit. Doug Bernabei reported a new CAD, record management and silent dispatch would be about \$500,000.00 altogether. Walt Marini asked about fire issues with the CAD. Andy Bacidore asked to keep the conversation open regarding exploring a new CAD system and educating everyone as to what is available. He expressed concerns that the current CAD system is owned and operated by a single individual, versus using a larger company where there is additional support. Jeff Grove suggested addressing the IVRD building location first and then revisiting the CAD system. PSAP Manager Fisher stated in her opinion, the current system is easy

to use while some things can be incorporated. She noted information would have to be built into any CAD. Chairman Bacidore said he believes due diligence should be done with the CAD system, and reiterated concerns with the current CAD programmer not being familiar with fire operations. Jason Curran asked if the current CAD system has the capabilities and if it is a matter of building them. PSAP Manager Fisher confirmed that is correct. Joe Hogan suggested appointing a CAD committee. Doug Bernabei stated the police committee does not believe in pursuing a new CAD system unless the board is willing to spend the money. Jason Curran said he believes it is best to determine if the CAD system issues are training related or capability related.

Doug Bernabei stated he is stepping down as chairman of the Law Enforcement Operations Committee. Replacement discussion will take place at the next board meeting.

BUILDING & GROUNDS COMMITTEE

John Duncan provided an update on a potential long-term IVRD site. Building and Grounds Committee members and IVRD vendors toured the possible IVRD site locations. He asked vendors to come up with ballpark figures on costs of relocating IVRD. He stated he has only heard back from Connecting Point and Starved Rock Communications at this time. Connecting Point relayed there would be no costs if IVRD remains in Peru and the costs of relocating to another facility would be the same regardless of the location, with a ballpark figure of \$500,000.00 up to \$1 million. Jim Feyerherm from Starved Rock Communications reported the Mendota location is pretty good with existing fiber that would need to be brought in. He reported IVCC has a nice space, but there would be quite a bit of work to do there with costs in the \$250,000.00 range. He stated he liked the Peru location the best as everything is already there and can be tweaked. He added he believed the equipment room in Peru could be larger. Jim Knoblauch commented on the options being pretty expensive, adding he would like to see what architect could do with the Peru location. John Duncan said his recommendation would be to have an architect come in to look at the Peru location, and he has contacted the state to receive a recommendation. Doug Bernabei asked the estimated costs of moving to Mendota. John Duncan replied the estimated costs would be \$300,000.00 - \$400,000.00. John Duncan stated IVCC would be \$250,000 to build the tower before a move, altogether being \$500,000.00 - \$1 million. Doug Bernabei asked if there is a budget, adding while Mendota may be expensive to get to, it may cost less to remodel. John Duncan said he believes it comes down to the costs, and which option will cost the least. He suggested individual city attorneys review the potential lease agreement and get input from an architect.

Jeff Grove made a motion for the Building & Grounds Committee to select an architect and obtain a price on remodeling the Peru site. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Curran, Duncan, Fisher, Grove, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Bernabei voting nay; Boelk (Hunt), Harl, Rivara and Rutishauser absent; motion carried.

PERSONNEL UPDATE

PSAP Manager Fisher reported a part-time TC accepted a position as a full-time paramedic. Rob Uranich made a motion to receive and place on file the resignation of full-time TC 71 who has accepted a full-time position as a paramedic effective 11/16/19. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Grove, Harl, Rivara and Rutishauser absent; motion carried.

EXECUTIVE SESSION

Doug Bernabei made a motion to go into closed session. Doug Bernabei read the exceptions for closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. Jim Knoblauch seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Hogan voting nay; Boelk (Hunt), Grove, Harl, Rivara and Rutishauser absent; motion carried.

Closed session began at 11:16 a.m.; ended 11:35 a.m.

Jim Knoblauch made a motion to reopen the regular meeting at 11:35 a.m. Doug Bernabei seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore present.

PERSONNEL UPDATE (CONTINUED)

Joe Hogan made a motion to not retain TC 71 as a part-time employee. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

Jason Curran made a motion to hire a full-time TC to fill the vacancy created by the resignation of TC 71. Jeff King seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

LABOR/MANAGEMENT COMMITTEE

No meeting, no report

IVRD PSAP MANAGER REPORT

Rob Uranich made a motion to purchase 3 new computers and upgrade 3 computers to be compatible with Windows 10 at a total cost of approximately \$5,500.00. Ron Popurella seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Kellen (stepped out briefly), Rivara and Rutishauser absent; motion carried.

Jim Knoblauch made a motion to move forward with the SIPP project to move to one phone system at a cost not to exceed \$16,225.00. Doug Bernabei seconded the motion. Discussion was held on making the use of headsets mandatory. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

CHAIRMAN'S REPORT

Chairman Bacidore reported attending some management and team building classes.

Ron Popurella made a motion to adopt the annual schedule of IVRD meetings for calendar year 2020. Jeff King seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

FINANCIAL REPORT

Chairman Bacidore presented and reviewed the IVRD October Financial Report. Doug Bernabei made a motion to receive and place the October financial report on file and to approve and pay bills in the usual manner. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

ACTIVITY REPORT

Chairman Bacidore presented and reviewed the September Activity Report. Joe Hogan made a motion to receive and place the September Activity Report on file. Jim Knoblauch seconded the motion. All In favor; motion carried.

OLD BUSINESS

None

NEW BUSINESS

PSAP Manager Fisher reported a TC would be willing to consistently work 30 hours per week if the board is agreeable. In discussions with the labor attorney and Doug Bernabei, PSAP Manager Fisher said the board has to be aware the part-

time TC could possibly come back and ask for insurance in the future if they are consistently working 30 hours per week. Another part-time TC is close to working 40 hours per week. Both of these part-time TC's have signed waivers saying they do not want insurance. PSAP Manager Fisher would like to be able to offer the part-time TC a consistent 30 hours per week to help cover the hours, while the risk is the TC could ask for insurance in the future. Board members held general discussion of part-time versus hiring an additional full-time TC.

Joe Hogan made a motion to approve the employee performance/safety-based bonus in the amount of a \$50 gift card for all TC's and support staff. Jeff King seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Hogan, King, Knoblauch, Popurella, Uranich, Kellen and Bacidore voting aye; Boelk (Hunt), Fisher, Grove, Harl, Rivara and Rutishauser absent; motion carried.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None.

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will be at 10:00 a.m., Tuesday, November 26, 2019.

ADJOURNMENT

Jeff King made a motion to adjourn the meeting. Jason Curran seconded the motion. All in favor; motion carried. The meeting adjourned at 12:08 a.m.